

Appendix to Supporting Students with Medical Conditions Policy

Edition – September 2024

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1. Policy statement and introduction

Walton follows all aspects set out in the Diverse Academies policy.

2. Scope and purpose

Walton follows all aspects set out in the Diverse Academies policy.

3. Responsibility for implementing the policy

Walton follows all aspects set out in the Diverse Academies policy.

4. Roles and responsibility

Walton follows all aspects set out in the Diverse Academies policy.

Named person/s: Principal, SENDCo and Business Manager

Staffing training: External training agency

5. Managing medicines on academy premises

Walton follows all aspects set out in the Diverse Academies policy.

5.9 Epipens

a. Epipens will be secured in a locked cabinet in the pastoral office.

5.10 Insulin Pens

e. Blood sugar testing can be carried out in the pastoral office located in the portakabin building.

6. Safety management

Walton follows all aspects set out in the Diverse Academies policy.

7. Disposal of medicines

Walton follows all aspects set out in the Diverse Academies policy.

8. Defibrillator

Walton follows all aspects set out in the Diverse Academies policy. Waltons Defibrillators are located in the Site office, Post 16 office and outside the front gate.

9. Refusing medicine

Walton follows all aspects set out in the Diverse Academies policy.

10. Staff administering medicine

Walton follows all aspects set out in the Diverse Academies policy.

11. Safe storage of medicines

Walton follows all aspects set out in the Diverse Academies policy.

11.1 Medicines will be stored in accordance to the product instructions and in the original container in which dispensed. Medicines will be stored in a locked medical cabinet in the pastoral office, which is not accessible to students, with the Pastoral mentors responsible for the keys.

12. Details of storage area and staff administering medication

Walton follows all aspects set out in the Diverse Academies policy.

Storage: Medicines will be stored in a locked medical cabinet in the pastoral office, which is not accessible to students, with Pastoral mentors responsible for the keys.

Administration: Pastoral Mentors, Behaviour Mentor, Business manager

13. Procedures for managing prescription medicines which need to be taken during the academy day

Walton follows all aspects set out in the Diverse Academies policy.

14. Record keeping

Walton follows all aspects set out in the Diverse Academies policy.

15. Emergency procedures

Walton follows all aspects set out in the Diverse Academies policy.

16. Day trips, residential visits and sporting activities

Walton follows all aspects set out in the Diverse Academies policy.

17. Complaints

Walton follows all aspects set out in the Diverse Academies policy.

18. Review of the policy

Walton follows all aspects set out in the Diverse Academies policy.

