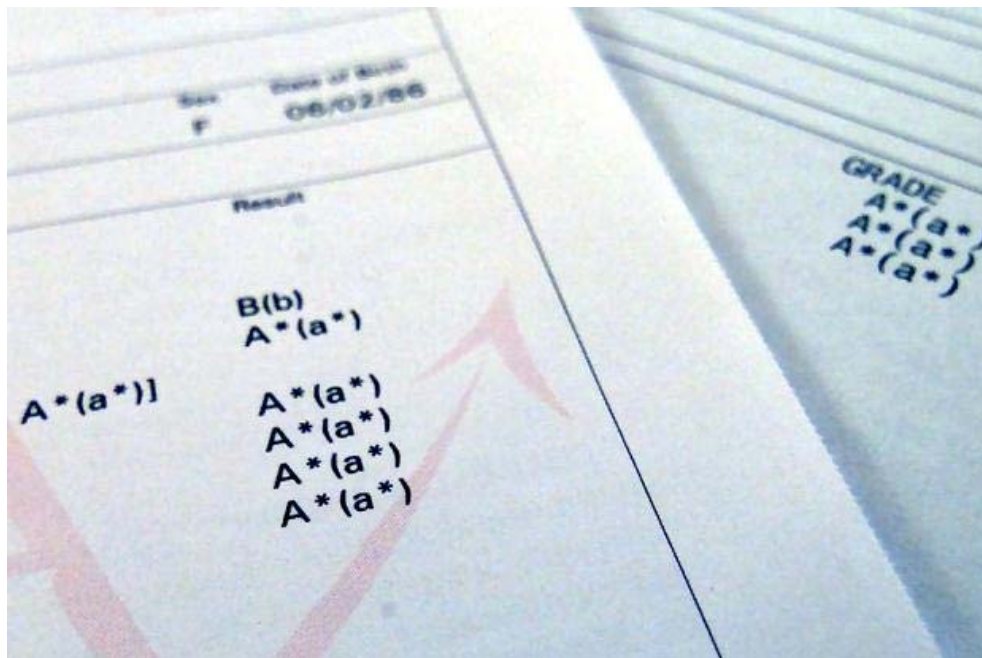


RESULTS AND POST-RESULTS

Guidance for students & parents after the examinations

Centre Number 26226



This guide aims to give valuable advice for examination results received by candidates at Walton Academy

Please read this document carefully and retain for future reference

If there are **ANY** questions or problems, please contact
Mrs Wiblin, Exams Manager
exams@walton-ac.org.uk

or

Mrs Owen, Assistant Principal: Outcomes
lowen@walton-ac.org.uk

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AFTER THE EXAMINATIONS

Notification of Results

GCE A2 & L3 BTECs for Year 13s:

Results will be available 8:30am – 11am on **Thursday 18th August 2022** by appointment via Eventbrite - <https://www.eventbrite.co.uk/e/373211895827>

GCSE & L2 BTECs for Year 11s:

Results will be available 8:30am – 11.30am on **Thursday 25nd August 2022** by appointment via Eventbrite - <https://www.eventbrite.co.uk/e/373194674317>

Staff will be available on both days in the academy from **8:30am** to deal with any specific exam / careers related guidance you may require.

An envelope containing a hard copy of the Statement of Results will be available in the academy to collect on the day.

If you are unable to attend results days, please complete the form below and email to the exams manager – exams@walton-ac.org.uk by the end of July.

Results collection - Candidate permission form

Results day(s):

GCE - Thursday 18 August 2022, 8.30am – 11am

GCSE – Thursday 25 August 2022, 8.30am – 11.30am

The normal arrangements for collecting results are to book a collection time on Eventbrite

Uncollected results will be available for collection at the start of the new September term.

If you are unable to come in to the Academy to collect your results, please tick the relevant box and complete the required information.

Candidate name			
<input type="checkbox"/> Results should be sent to my personal email address _____@_____			
<input type="checkbox"/> Results can be posted to my home address - please supply A4, 'large' stamped, self-addressed envelope			
<input type="checkbox"/> *I give permission for my representative _____ <small>insert name of representative here</small> _____ to collect results on my behalf. I confirm that my representative will provide photographic ID on collection			
Candidate signature		Date	

***Please remember to book a collection slot for your nominated person to collect your results.**

Completed forms to be emailed to Mrs Wiblin, Exams Manager exams@walton-ac.org.uk by **31 July 2022**

STATEMENT OF RESULTS (Example)

On results day you will receive a 'Statement of Results'. **THIS IS NOT YOUR FINAL CERTIFICATE.** The statement lists ALL the exams you have taken and any components within the qualification.

A capital letter / number indicates an **OVERALL** grade. Endorsement grades are listed in the last column in the format P = Pass / M = Merit / D = Distinction.

GCSE & BTEC L2

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark	Equiv	End1	End2	Points
EDEXL/ KS	BTEC/ A12	YPM04A	Performing Arts	M2						
AQA	GCSE/ 9DA	8464F	Combined Sci: Trilogy Tier F	55						
EDEXL/ GC	GCSE/ 9FC	1HIAAT	History A Option at	6						
AQA	GCSE/ 9FC	8206C	Art & Design (Photography)	4						
AQA	GCSE/ 9FC	8300H	Mathematics Tier H	4						
AQA	GCSE/ 9FC	8700	English Language	5				M		
AQA	GCSE/ 9FC	8702NM	English Literature Option NM	4						
WJEC/ GCS	GCSE/ 9FC	C120P4	Religious Studies Route A4	6						

A Level (GCE) and BTEC L3

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark	Equiv	End1	End2	Points
EDEXL/ KS	BTEC/ EC3	UCA74A	Business	D*						
AQA	GCE/ A	7357	Mathematics ADV	C						
AQA	GCE/ A	7405	Chemistry ADV	B				P		

BTEC grades are shown as follows –

Level 1 (L1) / Level 2 (L2):

D*2 = L2 Distinction*

D2 = L2 Distinction

M2 = L2 Merit

P2 = L2 Pass

D1 = L1 Distinction

M1 = L1 Merit

P1 = L1 Pass

U = Unclassified

Level 3 (L3):

D* = Distinction*

D = Distinction

M = Merit

P = Pass

U = Unclassified

National Subsidiary Certificate / Diploma (QCF/NCF)

D1 = D*D* (Distinction* Distinction*)

D2 = D*D (Distinction* Distinction)

Extended Diploma (QCF) & National Diploma (NCF)

D1 = D*D*D* (Distinction* Distinction* Distinction*)

D2 = D*D*D (Distinction* Distinction* Distinction)

D3 = D*DD (Distinction* Distinction Distinction)

D4 = DDD (Distinction Distinction Distinction)

D5 = DDM (Distinction Distinction Merit)

D6 = DMM (Distinction Merit Merit)

M1 = MMM (Merit Merit Merit)

M2 = MMP (Merit Merit Pass)

M3 = MPP (Merit Pass Pass)

P1 = PPP (Pass Pass Pass)

National Diploma (NQF)

D1 = DDD (Distinction Distinction Distinction)

D2 = DDM (Distinction Distinction Merit)

D3 = DMM (Distinction Merit Merit)

M1 = MMM (Merit Merit Merit)

M2 = MMP (Merit Merit Pass)

M3 = MPP (Merit Pass Pass)

P1 = PPP (Pass Pass Pass)

POST RESULTS SERVICES

Reviews of Marking

All Reviews of Marking (ROMs), otherwise known as Review of Results (RoR), should first be discussed with a Senior Leadership member who will advise on the viability of such a request.

A review of Marking is NOT a re-mark. Such a service is not available. A RoM consists of the exam board re-calculating the marks given to ensure they were totalled correctly.

In the academy's experience, it is unusual for marks to change. However, the academy reviews the marks that students and others have achieved and will advise candidates if we feel there is an anomaly and that the paper should be reviewed. If we are concerned about results received for a particular subject, the academy itself will request a review of marking of all those papers (with the candidates' consent).

Moderated coursework such as Art and Design can only be reviewed for a cohort not individuals. A candidate's permission is not required for this service.

The "Review of Results Form" should be completed and signed (Appendix B) before a RoM is requested. **You may be asked to pay for the service if the school does not endorse your request.**

Review of Marking categories are as follows:

<p>SERVICE 1 CLERICAL CHECK</p> <p>This service included the following checks:</p> <p>That all parts of the script have been marked. The totalling of marks. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable (indicate on form). The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit/component included in the enquiry. The target for completion is within 20 calendar days of exam board receiving request.</p>
<p>SERVICE 2 (Mark review)</p> <p>This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.</p> <p>The deadline for completion is within 30 calendar days of the awarding body receiving the request. This service will include:</p> <ul style="list-style-type: none"> ☑ the clerical re-checks detailed in Service 1; ☑ a review of marking as described above; ☑ if requested, a copy of the reviewed script(s) for those units/components included as part of the Access to Scripts service. (If the nature of the unit/component is such that access to scripts cannot be arranged, such as externally assessed GCE AS and GCE A2 Modern Foreign Language Speaking tests, then a report/copy of the record sheet may be requested. Awarding bodies will advise centres of the mechanism by which reports may be requested.)
<p>PRIORITY SERVICE 2P (Mark review)</p> <p>This service is as Service 2. However, it is only available if a GCE A-level candidate's place in higher education is dependent on the outcome.</p> <p>Any applications not meeting these criteria will be treated as normal Service 2 requests. The deadline for completion is within 18 calendar days of the awarding body receiving the request.</p>
<p>ATS (Access to Script)</p> <p>A photocopy or the original of the student's script.</p>

Deadlines:

Clerical Check	Priority Mark Review	Mark Review	Priority Access to Scripts	Access to Scripts
Service 1	Service 2P	Service 2	Priority ATS	ATS
DEADLINE	DEADLINE	DEADLINE	DEADLINE	DEADLINE
29-Sep-22	25-Aug-22	29-Sep-22	01/09/2022 (GCE)	29-Sep-22

CERTIFICATES

Certificates are received in the academy early November and Year 11 students will be able to collect certificates at their Achievement Evening.

Year 11 non-attendees and Post-16 Leavers will be able to collect certificates by appointment only after Achievement Evening. Please telephone the academy on 01476 563251 or email exams@walton-ac.org.uk to make an appointment at least 48 hours before your preferred collection time and date.

If you are unable to collect your certificates in person please complete the form below –

Autumn 2022 Certificates collection for Summer 2022 results - Candidate permission form

The normal arrangements for collecting certificates are –

Year 11 - collect during Achievement Evening in November 2022

Post 16 – arrange collection after 7 November 2022 by telephoning the academy office on 01476 563251 or emailing exams@walton-ac.org.uk to make an appointment **at least 48 hours** in advance.

If you are unable to collect certificates in this way, please indicate below your preferred method by ticking the relevant box and completing the required information.

Candidate name				
<input type="checkbox"/> Certificates should be sent to my home address. I will supply an A4, 'large' stamped, self-addressed, hard backed envelope. I confirm that I am taking full responsibility in case of loss of my certificates during the postal process and in case any details on my certificates are incorrect				
<input type="checkbox"/> I give permission for my representative _____ <i>insert name of representative here</i> _____ to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct				
Candidate signature			Date	

Completed forms should be returned to Mrs Wiblin, Exams Manager at Walton Academy or emailed to exams@walton-ac.org.uk

JCQ regulations state that certificates should be kept for 12 months. If they remain uncollected they may be disposed of securely. The academy will endeavour to keep certificates for five years but reserves the right to destroy them in advance if storage becomes scarce.

Certificates are important documents. Most educational institutions and potential employers will ask to see your original certificates. If you lose or fail to collect your Certificates, you will need to obtain duplicates from the relevant Awarding Body. The Awarding Bodies no longer replicate certificates unless you can prove they were destroyed by theft, fire or flood; they will only issue a Statement of Achievement. This currently costs in the region of £40.00 per 'Statement of Achievement'.



AQA City & Guilds CCEA Edexcel OCR SQA WJEC

Produced on behalf of: AQA, CCEA, Edexcel, OCR and WJEC.

Notice to Centres

Unclaimed Certificates

The Awarding Bodies have agreed to implement a standard procedure for dealing with unclaimed certificates.

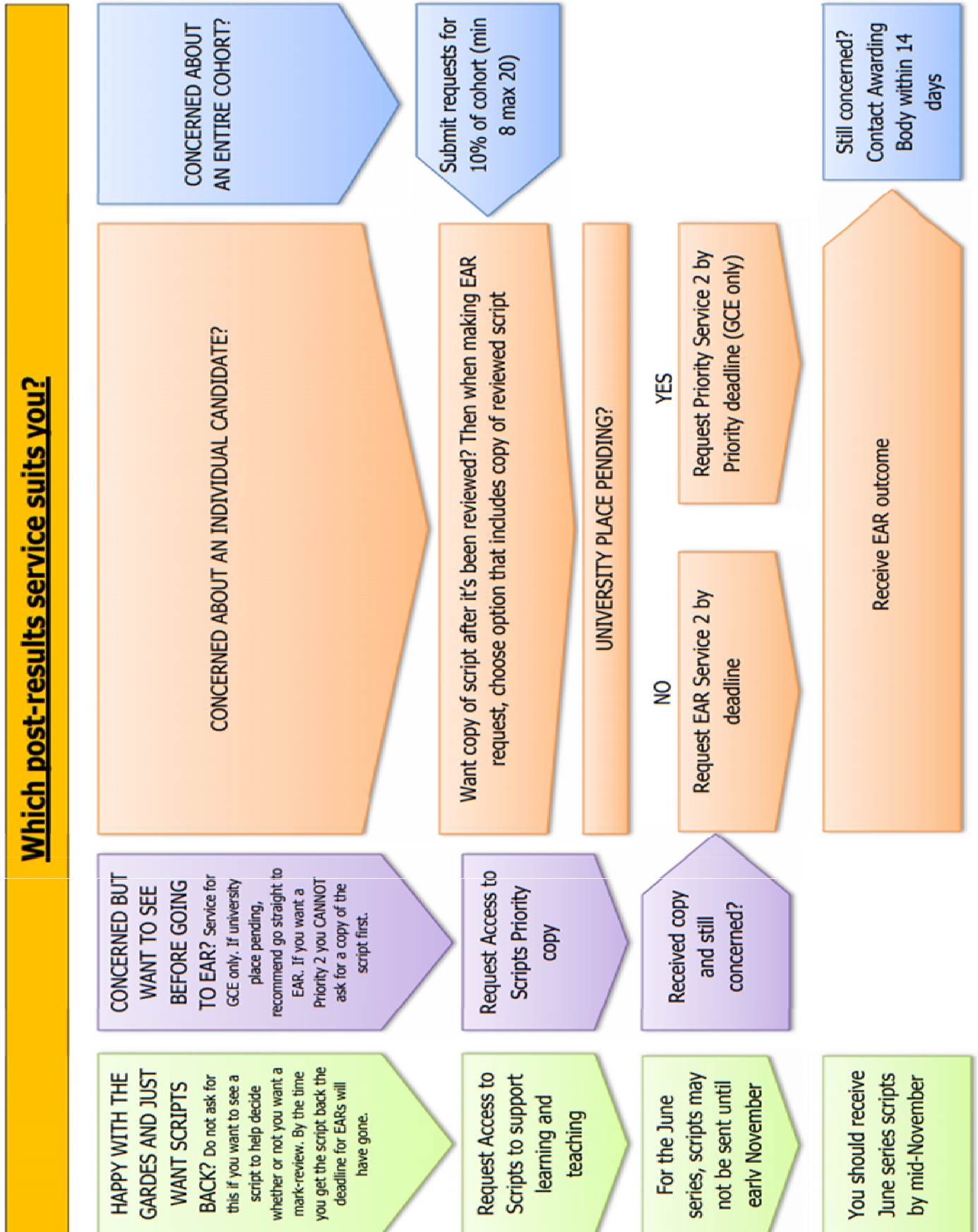
Centres may destroy any unclaimed certificates by a secure method (for example by shredding or incineration) after holding them for a period of 12 months from the date of issue. A record of all certificates destroyed by a centre should be kept for a further period of four years from the date of their destruction.

Any queries concerning the destruction or secure disposal of unclaimed certificates should be directed to the awarding body that issued the certificates.

APPENDICES

Appendix A

Which post-results service suits you.



Post-results services: request, consent and payment form

Summer 2022

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below.

Deadlines to request by service reference number (**SRN**):

R2P R2Pa (**GCE A-level qualifications only**) by **25 August 2022** R1 R1a R2 R2a R3 by **29 September 2022**
A1 by (**GCE**) **1 September 2022** (**GCSE**) **8 September 2022** A2 by **29 September 2022**

Candidate number	Candidate name	Candidate email		
Awarding Body	Qualification level and Subject title	Paper code	<u>SRN</u>	Fee
				£
				£

RoR Candidate consent

By signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature: Date:

ATS Candidate consent

By signing here, I consent to my scripts being accessed by my centre (**Tick ONE of the boxes below**)

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signature: Date:

Consent statements above and details of the RoR services below taken from JCQ's [Post-Results Services](#) (section 4, appendices A and B)

<u>SRN</u>	Post-results service	Details of the service
<u>R1</u>	RoR Service 1 (Clerical re-check)	This is a re-check of all clerical procedures leading to the issue of a result... This service will include the following checks: <ul style="list-style-type: none"> • that all parts of the script have been marked • the totalling of marks • the recording of marks
<u>R1a</u>	RoR Service 1 with an ATS copy of re-checked script	
<u>R2</u>	RoR Service 2 (Review of marking)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly... Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking... This service will include: <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1 • a review of marking as described above
<u>R2a</u>	RoR Service 2 with an ATS copy of reviewed script	
<u>R2P</u>	RoR Priority Service 2 (Review of marking)	This is the same as Service 2 above but the review is conducted as a priority by the awarding body. This service is only available for GCE A-level qualifications
<u>R2Pa</u>	RoR Priority Service 2 with an ATS copy of reviewed script	
<u>R3</u>	RoR Service 3 (Review of moderation)	This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. It is not a re-moderation of candidates' work... This service is not available to individual candidates
<u>A1</u>	ATS Copy of script to support review of marking	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for
<u>A2</u>	ATS Copy of script to support teaching and learning	This is a non-priority service to request copies of scripts to support teaching and learning

FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Outcome(s) complete	Date(s)

Appendix A – Clerical rechecks, reviews of marking and appeals – Candidate consent form



AQA City & Guilds CCEA OCR Pearson WJEC

Clerical re-checks, reviews of marking and appeals

Candidate consent form

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If your school or college submits a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate consent form

Centre number	Centre name
Candidate number	Candidate name

Details of review (awarding body, qualification level, subject title, component/unit)

.....

.....

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: Date:

This form should be retained on the centre’s files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Appendix B – Access to Scripts – Candidate consent form for access to and use of examination scripts



AQA City & Guilds CCEA OCR Pearson WJEC

Access to Scripts

Candidate consent form for access to and use of examination scripts

Centre number	Centre name
Candidate number	Candidate name
Qualification level/subject	Component unit/code

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signed: Date:

This form should be retained on the centre’s files for at least six months.

Harlaxton road
Grantham
Lincs
NG31 7JR
01476 563251